

Functions of the Vice-Chancellor Rule

Section 1 - Overview

(1) This Rule sets out the functions of the Vice-Chancellor and the authority delegated to the Vice-Chancellor in accordance with Section 17 of the [University of New England Act, 1993](#) (NSW).

Section 2 - Scope

(2) This Rule is made by the Council of the University of New England and applies to the office of the Vice-Chancellor of the University.

Section 3 - Rule

(3) The Vice-Chancellor is the Chief Executive Officer of the University and is responsible to the Council for the leadership, management and development of the University and the realisation of its stated mission.

(4) Under the Council and subject to the [Act](#), the [By-law](#) and these Rules and to any other Rules made by and resolutions of the Council, the Vice-Chancellor:

- a. is the chief executive officer responsible for the management and operations of the University, subject to the matters over which authority has been retained by Council;
- b. is responsible for directing institutional planning and development and for the implementation of University policy with respect to academic and other relevant matters, and for formulating the University's annual budget; and
- c. is responsible for monitoring and evaluating the performance of the University and its constituent parts in relation to its academic, financial and organisational goals and policies.

(5) The Vice-Chancellor, in exercising the duties and powers and fulfilling the obligations of the position, has such authority as may be necessary or convenient to give effect to the provisions of the [Act](#), these rules and any other rules made by and resolutions of the Council.

(6) The Vice-Chancellor is, ex-officio, a member of every Faculty, School and committee of the University and any like body within the University and, except in the cases of the Finance and Infrastructure Committee and the Audit and Risk Committee, may preside at any meeting of such Faculty, School, committee or body.

(7) The Vice-Chancellor may appoint members of the Senior Executive including Deputy Vice-Chancellors and Pro Vice-Chancellors, subject to the authority retained by Council over staffing matters. These officers shall have the functions delegated to them from time to time by the Vice-Chancellor.

(8) Pursuant to Section 25(2) of the [University of New England By-law 2005](#) (UNE By-law), the Council authorises and consents to the Vice-Chancellor making rules in respect of the following matters, subject to the limitations expressed in Section 29(1) of the [UNE Act](#) and subject to the [Authority Retained by Council Rule](#):

- a. the management, good government and discipline of the University ([UNE Act](#) Section 28(1)(a));
- b. the designation of members of staff of the University as academic staff, non-academic staff, full-time staff, part-time staff or otherwise ([UNE Act](#) Section 28(1)(k));
- c. the number, stipend, manner of appointment and dismissal of officers and employees of the University ([UNE Act](#) Section 28(1)(l));
- d. admission to, enrolment in and exclusion from courses of studies ([UNE Act](#) Section 28(1)(m));
- e. the payment of such fees and charges, including fines, as the Council considers necessary ([UNE Act](#) Section 28(1)(n)), including fees and charges to be paid in respect of any of the following:
 - i. entrance to the University;
 - ii. tuition;
 - iii. lectures and classes;
 - iv. examinations;
 - v. residence;
 - vi. the conferring of degrees and the awarding of diplomas and other certificates and awards;
 - vii. the provision of amenities and services, whether or not of an academic nature; or
 - viii. an organisation of students or of students and other persons.
- f. the exemption from, or deferment of, payment of fees and charges, including fines ([UNE Act](#) Section 28(1)(o));
- g. without limiting the operation of paragraphs (n) and (o), the imposition and payment of penalties for parking and traffic infringements ([UNE Act](#) Section 28(1)(p));
- h. the courses of lectures or studies for, the assessments for and the granting of degrees, diplomas, certificates, awards and honours and the attendance of candidates for degrees, diplomas, certificates and honours ([UNE Act](#) Section 28(1)(q));
- i. the assessments for, and the granting of, fellowships, scholarships, exhibitions, bursaries and prizes ([UNE Act](#) Section 28(1)(r));
- j. the admission of Students and former students of other universities and institutions of higher education to any status within the University or the granting to graduates of such universities or institutions, or other persons, of degrees or diplomas without examination ([UNE Act](#) Section 28(1)(s));
- k. the establishment and conduct of places of accommodation for Students (including residential colleges and halls of residence within the University) and the affiliation of residential colleges ([UNE Act](#) Section 28(1)(t));
- l. the affiliation with the University of any educational or research establishment ([UNE Act](#) Section 28(1)(u));
- m. the creation of Faculties, Schools, departments, centres or other entities within the University ([UNE Act](#) Section 28(1)(v));
- n. the provision of schemes of superannuation for the officers and employees of the University ([UNE Act](#) Section 28(1)(w));
- o. the form and use of academic costume ([UNE Act](#) Section 28(1)(x));
- p. the form and use of an emblem of the University or of any body within or associated with the University ([UNE Act](#) Section 28(1)(y));
- q. the use of the seal of the University ([UNE Act](#) Section 28(1)(z));
- r. the making, publication and inspection of rules ([UNE Act](#) Section 28(1)(aa)).

(9) Nothing in these Rules affects the precedence or authority of the Chancellor or Deputy Chancellor.

Status and Details

Status	Historic
Effective Date	30th July 2015
Review Date	9th April 2022
Approval Authority	Council
Approval Date	29th May 2015
Expiry Date	1st December 2021
Unit Head	Kate McNarn Director Governance and University Secretary
Author	Brendan Peet
Enquiries Contact	Office of the Director Governance and University Secretary 0267732925

Glossary Terms and Definitions

"Student" - Is an admitted student or an enrolled student, at the relevant time: 1. an admitted student is a student who has been admitted to a UNE course of study and who is entitled to enrol in a unit of study or who has completed all of the units in the UNE course of study; 2. an enrolled student is a student who is enrolled in a unit of study at UNE.

"Senior Executive" - Means the Vice-Chancellor, Deputy Vice-Chancellor, Deputy Vice-Chancellor Research, Chief Financial Officer, and Chief Operating Officer.

"Council" - Means the Council of the University of New England, being the governing body of the University.

"School" - Is an organisational unit comprising academic staff in related fields of study who are responsible for teaching and research in those academic fields together with support staff. Each School also has lead management for the design and delivery of the courses within its responsibility.

"Faculty" - An organisational unit consisting of a group of related Schools, which is responsible for coordinating the management and quality of the teaching and research conducted by those Schools.