

Information and Communications Infrastructure Rule

Section 1 - Overview

(1) The University provides Information and Communication Technology (ICT) facilities and services to UNE Representatives, Students and Approved Users and Entities to support their work and study.

(2) While being aware of the positive outcome of this support, the University is committed to ensuring that its ICT infrastructure is secure and is managed consistently and in accordance with relevant legislation and UNE rules, policies and procedures.

Section 2 - Scope

(3) This Rule applies to all UNE Representatives, Students and Approved Users and Entities and includes UNE owned and non-UNE owned equipment used to access UNE ICT infrastructure.

(4) University ICT infrastructure encompasses :

- a. optic fibre cable and patch leads;
- b. copper cable and associated jumpering (connections);
- c. UTP cable and patch leads;
- d. patch panels, racks, cabinets and distribution frames;
- e. switches;
- f. routers;
- g. servers;
- h. storage devices;
- i. firewalls;
- j. wireless access points;
- k. microwave links;
- l. printers, faxes and multifunction devices; and
- m. end-user devices.

Section 3 - Rule

(5) The University's Technology and Digital Services is responsible for:

- a. network design, configuration, security and management;
- b. maintaining control over who and what is accessing the University's ICT infrastructure;
- c. preventing duplication of the University's ICT infrastructure;
- d. establishing an enterprise-grade platform for implementing the University's complex and diverse ICT

- applications;
 - e. optimising the University's investment in its ICT infrastructure;
 - f. ensuring flexibility and supportability of current and future ICT infrastructure; and
 - g. ensuring compliance with legislated requirements.
- (6) All relevant legislation, standards and University rules, policies and procedures must be complied with for:
- a. accessing and using the University's ICT infrastructure:
 - i. TDS central authentication systems must be used to access the University's ICT infrastructure.
 - b. all network cabling and its installation; and
 - c. all equipment and/or devices connected to the University's ICT infrastructure.

Authority and Compliance

- (7) The Vice-Chancellor and Chief Executive Officer, pursuant to Section 29 of the UNE Act, makes this University Rule.
- (8) UNE Representatives, Students and Approved Users and Entities must observe it in relation to University matters.
- (9) The Rule Administrator is the Chief Information Officer who is authorised to make procedures and guidelines for the operation of this University Rule. The procedures and guidelines must be compatible with the provisions of this Rule.
- (10) This Rule operates as and from the Effective Date.
- (11) Previous policy on Information and Communications Infrastructure and related documents are replaced and have no further operation from the Effective Date of this new Rule.
- (12) Notwithstanding the other provisions of this University Rule, the Vice-Chancellor and Chief Executive Officer may approve an exception to this Rule where the Vice-Chancellor and Chief Executive Officer determines the application of the Rule would otherwise lead to an unfair, unreasonable or absurd outcome. Approvals by the Vice-Chancellor and Chief Executive Officer under this clause must be documented in writing and must state the reason for the exception.

Section 4 - Definitions

For the purposes of this document the following definitions apply.

- (13) Authentication system means a system that verifies the identity of a user, process or device as a prerequisite to allowing access to resources in systems.
- (14) End user devices means desktop computers, laptops, tablets and mobile devices.

Status and Details

Status	Current
Effective Date	21st November 2016
Review Date	5th October 2022
Approval Authority	Vice-Chancellor and Chief Executive Officer
Approval Date	14th November 2016
Expiry Date	To Be Advised
Unit Head	Angie Hendrick Chief Information Officer 02 6773 2044
Author	Robert Irving
Enquiries Contact	Angie Hendrick Chief Information Officer 02 6773 2044 <hr/> Technology and Digital Services +61 2 6773 5000

Glossary Terms and Definitions

"UNE Representative" - Means a University employee (casual, fixed term and permanent), contractor, agent, appointee, UNE Council member, adjunct, visiting academic and any other person engaged by the University to undertake some activity for or on behalf of the University. It includes corporations and other bodies falling into one or more of these categories.

"Student" - Is an admitted student or an enrolled student, at the relevant time: 1. an admitted student is a student who has been admitted to a UNE course of study and who is entitled to enrol in a unit of study or who has completed all of the units in the UNE course of study; 2. an enrolled student is a student who is enrolled in a unit of study at UNE.

"UNE Act" - Is the University of New England Act 1993 (NSW).

"Effective Date" - means the Rule/Policy takes effect on the day on which it is published, or such later day as may be specified in the policy document.

"Approved Users and Entities" - Means individuals and entities to whom the University has given explicit permission to utilise the University's ICT infrastructure for either a definite or indefinite period. (relevant Information Technology Directorate Rules and Procedures)