

# Conferring Awards Posthumously Coursework Policy

## Section 1 - Overview

(1) This policy provides for the posthumous conferral of coursework awards and aims to provide a framework in which a determination to confer or not to confer an award posthumously is handled with sensitivity and discretion, and is consistent with the requirements of the Australian Qualifications Framework.

(2) This policy must be read in conjunction with the Conferring Award Posthumously — Coursework Procedures.

## Section 2 - Scope

(3) This policy applies to all undergraduate or postgraduate coursework students enrolled in UNE courses at the time of their death. It operates in addition to the Conferring Awards Posthumously: Higher Degree Research Policy.

## Section 3 - Policy

(4) The University Council may posthumously confer an award when the student was enrolled at the time of their death and one of the following conditions is met.

- a. The student had met all requirements of the award for the course in which they were enrolled.
- b. The Pro Vice-Chancellor (Academic Innovation) is of the view that the student would clearly have completed all requirements of the award were it not for their death.
- c. The student had met all requirements for an exit pathway award as identified in the rules of the course in which they were enrolled.

### Policy Administration

#### Authorities

(5) Amendment or revision of this policy must be endorsed by Academic Board and approved by Council.

#### Communication and Implementation

(6) The Chair of Academic Board or nominee is responsible for ensuring that the related Communication and Implementation Plan is followed.

#### Issues and Complaints

(7) An Issues log shall be kept by the Pro Vice-Chancellor (Academic Innovation) or the Academic Registrar to track concerns with the implementation of this policy and related procedures.

(8) Complaints concerning the implementation of this policy and the related procedures should be directed to the Pro Vice-Chancellor (Academic Innovation) or Academic Registrar.

(9) The Pro Vice-Chancellor (Academic Innovation) or Academic Registrar is responsible for monitoring implementation and compliance with this policy and related procedures and advising the Academic Board Teaching and Learning Committee accordingly.

## Status and Details

<b>Status</b>	Historic
<b>Effective Date</b>	27th July 2015
<b>Review Date</b>	6th December 2018
<b>Approval Authority</b>	Academic Board
<b>Approval Date</b>	6th December 2013
<b>Expiry Date</b>	17th September 2018
<b>Unit Head</b>	Richard Dobek Executive Principal Student Experience
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