

# HDR - Extensions to Research Student Candidature Policy

## Section 1 - Policy

### Period of extensions allowed

(1) Requests for extensions are normally considered for a period of three months full time equivalent candidature, and will not be approved by the Academic Board Research Committee unless extenuating circumstances prevail over which students have no control. In such cases the procedures in paragraphs 3a-c must be followed.

(2) Further extension beyond the initial time will only be awarded where students are able to demonstrate that substantial progress towards submission of their thesis has been made since their last extension and that without additional time, they would endure hardship and be unable to complete the thesis.

## Section 2 - Procedures

### Applications for Extensions

(3) Applications for extensions to candidature must include:

- a. a strong case that is endorsed by the Principal Supervisor and Head of School;
- b. a statement from the Principal Supervisor which includes an evaluation of Student progress to date and anticipated outcome of the extension if granted; and importantly
- c. the Student must provide a time schedule detailing activities from the start of the extension to submission.

(4) The application must then be forwarded to the Secretary, Academic Board Research Committee.

## Status and Details

<b>Status</b>	Historic
<b>Effective Date</b>	27th July 2015
<b>Review Date</b>	24th August 2015
<b>Approval Authority</b>	Academic Board
<b>Approval Date</b>	24th August 2012
<b>Expiry Date</b>	7th December 2023
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## Glossary Terms and Definitions

**"Student"** - Is an admitted student or an enrolled student, at the relevant time: 1. an admitted student is a student who has been admitted to a UNE course of study and who is entitled to enrol in a unit of study or who has completed all of the units in the UNE course of study; 2. an enrolled student is a student who is enrolled in a unit of study at UNE.

**"Principal Supervisor"** - Means the UNE staff member or adjunct or honorary staff member who has principal responsibility for the research candidature of a HDR Student.