

**ACADEMIC DELEGATION BANDS**

<b>BAND</b>	<b>ACADEMIC POSITION A</b>	<b>PROFESSIONAL POSITION P</b>	<b>COMMITTEE C</b>
<b>10</b>		i Chancellor ii Deputy Chancellor	i UNE Council ii Standing Committee of UNE Council
<b>9</b>	i Vice Chancellor and Chief Executive Officer**		i Academic Board ii Academic Board Standing Committee iii Nominations Committee
<b>8</b>	i Provost and Deputy Vice Chancellor		i Academic Promotions Committee
<b>7</b>	i Deputy Vic-Chancellor Research ii Pro Vice-Chancellor Academic Innovation** iii Pro Vice-Chancellor External Relations iv Chair, Academic Board	i UNE Legal Office ii Chief Operating Officer iii Chief Legal & Governance Officer iv University Secretary	i Curriculum Committee ii Teaching and Learning Committee iii Research Committee iv Graduate Research Subcommittee v Graduate Research Examinations Board vi Honorary Degrees Titles and Tributes Committee
<b>6</b>	i Dean, Humanities, Arts, Social Sciences and Education (HASSE)** ii Dean, Medicine and Health (M&H)** iii Dean, Science, Agriculture, Business and Law (SABL)**	i Director, Student Success* ii Director, International* iii Director, Research Services* iv Director, Human Resource Services v Director, IT vi Director, Facilities Management	i Faculty Education Committee ii Faculty Research Advisory Committee iii Board of Studies iv Vice Chancellors Advisory Committee v Higher Doctorate Committee vi Higher Degree Research Committee vii English Language Requirements for Admission Tribunal viii Diversity Advisory Committee
<b>5</b>	i Associate Dean, Teaching & Learning, HASSE ii Associate Dean, Teaching & Learning, M&H iii Associate Dean, Teaching & Learning, SABL iv Associate Dean, Research, HASSE v Associate Dean, Research, M&H vi Associate Dean, Research, SABL	i Deputy Director, Graduate Studies* ii Director, Oorala Centre* iii Director, Financial Services iv University Librarian v Director, Advancement, Communication & Events vi Director, Residential Systems	i Academic Progression Panel
<b>4</b>	i Head of School – Humanities, Arts & Social Sciences ii Head of School - Education iii Head of School - Science & Technology iv Head of School – Environmental & Rural Science v Head of School - Law vi Head of School - UNE Business School vii Head of School – Rural Medicine viii Head of School - Psychology & Behavioural Science ix Head of School - Health		i Advanced Standing Appeals Panel ii School Board of Examiners iii UNE Ethics Committee iv School Executive/Management Committee v Prizes and Scholarships Committee vi Confirmation of Candidature Panel vii Coursework Scholarships Committee
<b>3</b>	i Course Co-ordinator – Humanities, Arts & Social Sciences ii Course Co-ordinator - Education iii Course Co-ordinator - Science & Technology iv Course Co-ordinator - Environmental & Rural Science v Course Co-ordinator - Law vi Course Co-ordinator - UNE Business School vii Course Co-ordinator - Rural Medicine viii Course Co-ordinator - Psychology & Behavioural Science ix Course Co-ordinator - Health	i Manager, Student Grievance Unit* ii Copyright Office iii Manager, International Services & Compliance iv Manager, International Recruitment & Admissions	i Student Conduct Appeals Committee
<b>2</b>	i Unit Co-ordinator – Humanities, Arts & Social Sciences ii Unit Co-ordinator - Education iii Unit Co-ordinator - Science & Technology iv Unit Co-ordinator - Environmental & Rural Science v Unit Co-ordinator - Law vi Unit Co-ordinator - UNE Business School vii Unit Co-ordinator - Rural Medicine viii Unit Co-ordinator - Psychology & Behavioural Science ix Unit Co-ordinator - Health		
<b>1</b>	Academic Staff	Professional Staff	

**KEY**  
 No \* = Academic Delegation only  
 \* = Student Delegation only  
 \*\* = Student and Academic Delegation authority

BAND	POSITION	OTHER AUTHORITIES	FUNCTION	RELEVANT POLICY/PROCEDURE	CLAUSE #
10Pii	Deputy Chancellor		Authority to have the power and authority vested in the Chancellor in the event that the Chancellor is unable to exercise his/her roles, as stated in Clauses 5 and 6	<a href="#">Power and Authority of the Chancellor and/or Deputy Chancellor Policy</a>	4,5,6
10Pii	Deputy Chancellor	10Pi, 9Ai, 7Aiv, 7Piii	Authority to sign an attestation on a document to which the Seal of the University is fixed, pursuant to a resolution of the Council and in accordance with By-Law 5.2	<a href="#">University Seal and Signing Documents Rule</a>	6
10Pi	Chancellor	9Ai	Authority to make public comment on behalf of UNE Council concerning matters discussed and/or resolved by Council	<a href="#">Code of Ethics for University of New England Council</a>	5
10Pi	Chancellor		Authority to approve a request that an item be considered in a confidential session of Council	<a href="#">Role and Function of Council Policy</a>	27
10Pi	Chancellor	10Pii, 9Ai, 7Aiv, 7Piii	Authority to sign an attestation on a document to which the Seal of the University is fixed, pursuant to a resolution of the Council and in accordance with By-Law 5.2	<a href="#">University Seal and Signing Documents Rule</a>	6
10Ci	UNE Council		Authorise the Chancellor, Deputy Chancellor, Vice-Chancellor or Vice-Chancellor's delegate to act at Graduation Ceremonies	<a href="#">Authority Retained by Council Rule</a>	4
10Ci	UNE Council		Authority to be the governing authority of the University and have control and management of the affairs and concerns of the University, under the <a href="#">UNE Act</a>	<a href="#">Power and Authority of the Chancellor and/or Deputy Chancellor Policy</a>	2
10Ci	UNE Council		Authority to be the governing authority of the University and have control and management of the affairs and concerns of the University, under the <a href="#">UNE Act</a>	<a href="#">Role and Function of Council Policy</a>	2-11
10Ci	UNE Council		Authority to establish committees to assist UNE Council in connection with the exercise of any of its functions	<a href="#">Role and Function of Council Policy</a>	31
10Ci	UNE Council		Authority to make Rules/Policies according to the "Authority Retained by Council Rule"	<a href="#">Role and Function of Council Policy</a>	12h
10Ci	UNE Council		Authority to approve and monitor systems of control and accountability in order to address risk, as managing risk is critical to responsible governance and management	<a href="#">Role and Function of Council Policy</a>	12f
10Ci	UNE Council		Authority to monitor and review the performance of the Vice-Chancellor and Chief Executive Officer, and to determine key performance indicators for evaluating such performance	<a href="#">Role and Function of Council Policy</a>	12a,20
10Ci	UNE Council		Authority to oversee and monitor the University's performance	<a href="#">Role and Function of Council Policy</a>	12b
10Ci	UNE Council		Authority to oversee and monitor the academic activities of the University	<a href="#">Role and Function of Council Policy</a>	12c
10Ci	UNE Council		Authority to approve the University's mission, strategic direction, annual budget and business plan	<a href="#">Role and Function of Council Policy</a>	12d
10Ci	UNE Council		Authority to oversee and monitor risk management and risk assessment across the University	<a href="#">Role and Function of Council Policy</a>	12e
10Ci	UNE Council		Authority to approve significant University commercial activities	<a href="#">Role and Function of Council Policy</a>	12g
10Ci	UNE Council		Authority over the Vice-Chancellor and Chief Executive Officer, by majority vote	<a href="#">Role and Function of Council Policy</a>	23
10Ci	UNE Council		Authority to exercise control over its own agenda	<a href="#">Role and Function of Council Policy</a>	28
10Ci	UNE Council		Authority to make Rules/Policies according to the "Authority Retained by Council Rule"	<a href="#">UNE Governance - Policy Framework Procedures</a>	3
10Ci	UNE Council		Authority to be the governing authority of the University and have control and management of the affairs and concerns of the University, under the <a href="#">UNE Act</a>	<a href="#">UNE Governance Framework</a>	3
10Ci	UNE Council		Authority to establish committees to assist UNE Council in connection with the exercise of any of its functions	<a href="#">UNE Governance Framework</a>	18
10Ci	UNE Council		Authority to make Rules/Policies according to the "Authority Retained by Council Rule"	<a href="#">UNE Governance Framework</a>	29Ai
10Ci	UNE Council		Authority to approve and monitor systems of control and accountability in order to address risk, as managing risk is critical to responsible governance and management	<a href="#">UNE Governance Framework</a>	36
10Ci	UNE Council		Authority to appoint and remove the University Secretary	<a href="#">University Secretary Rule</a>	4s(i)
9Ci	Academic Board		Authority to report to the Council and advise the Council and the Vice-Chancellor and Chief Executive Officer on all developments and initiatives relating to and affecting the University's teaching and research activities and its educational programs, as prescribed in Clause 21 of the University of New England By-law 2005	<a href="#">UNE Governance Framework</a>	23
9Ci	Academic Board		Authority to establish such committees as it considers necessary to carry out its business, and establish Terms of Reference for such committees, as prescribed in Clause 23 of the University of New England By-law 2005	<a href="#">UNE Governance Framework</a>	24
9Ci	Academic Board		Authority to approve Rules/Policies and Protocols according to its approval functions as outlined within the 'Terms of Reference (Council approved) - Academic Board'	<a href="#">UNE Governance Framework</a>	29c
9Ai	Vice Chancellor and Chief Executive Officer		Authority for directing institutional planning and development and for the implementation of University policy with respect to academic and other relevant matters, and for formulating the University's annual budget	<a href="#">Functions of the Vice-Chancellor Rule</a>	4b
9Ai	Vice Chancellor and Chief Executive Officer		Authority for monitoring and evaluating the performance of the University and its constituent parts in relation to its academic, financial and organisational goals and policies	<a href="#">Functions of the Vice-Chancellor Rule</a>	4c
9Ai	Vice Chancellor and Chief Executive Officer		Authority to give effect to the provisions of the University of New England Act, these rules and any other rules made by and resolutions of the Council	<a href="#">Functions of the Vice-Chancellor Rule</a>	5

BAND	POSITION	OTHER AUTHORITIES	FUNCTION	RELEVANT POLICY/PROCEDURE	CLAUSE #
9Ai	Vice Chancellor and Chief Executive Officer		Authority to make rules in respect of all matters listed in section 8, subject to limitations expressed in Section 29(1) of the UNE Act and subject to the Authority Retained by UNE Council Rule	<a href="#">Functions of the Vice-Chancellor Rule</a>	8a-r
9Ai	Vice Chancellor and Chief Executive Officer		Authority to approve Memorandums of Understanding	<a href="#">Memorandum of Understanding</a>	7
9Ai	Vice Chancellor and Chief Executive Officer		Authority to make Rules/Policies and Protocols according to the authority bestowed upon the role, as outlined within Section 6 of the 'Functions of the Vice-Chancellor Rule', and to implement policies and subsidiary and operational policy development	<a href="#">Role and Function of Council Policy</a>	21
9Ai	Vice Chancellor and Chief Executive Officer		Delegated authority from Council for all staff is delegated through the Vice-Chancellor and Chief Executive Officer, so that all authority and accountability of staff can be phrased as the authority and accountability of the Vice-Chancellor and Chief Executive Officer	<a href="#">Role and Function of Council Policy</a>	22
9Ai	Vice Chancellor and Chief Executive Officer		Authority to implement council policies, present strategies, and be accountable to the Council for that implementation	<a href="#">Role and Function of Council Policy</a>	15
9Ai	Vice Chancellor and Chief Executive Officer		Authority to be responsible and accountable to Council for leadership and the effective overall management and operation of the University, including ensuring the alignment of university planning and budgets	<a href="#">Role and Function of Council Policy</a>	18
9Ai	Vice Chancellor and Chief Executive Officer		Authority to ensure that Council is advised of any significant issues or concerns in relation to risk for the University	<a href="#">Role and Function of Council Policy</a>	19
9Ai	Vice Chancellor and Chief Executive Officer		Authority to make Rules/Policies and Protocols according to the authority bestowed upon the role, as outlined within Section 6 of the 'Functions of the Vice-Chancellor Rule', and to implement policies and subsidiary and operational policy development	<a href="#">UNE Governance - Policy Framework Procedures</a>	3
9Ai	Vice Chancellor and Chief Executive Officer		Authority to make Rules/Policies and Protocols according to the authority bestowed upon the role, as outlined within Section 6 of the 'Functions of the Vice-Chancellor Rule', and to implement policies and subsidiary and operational policy development	<a href="#">UNE Governance Framework</a>	29b
9Ai	Vice Chancellor and Chief Executive Officer	10Pii, 10Pi, 7Aiv, 7Piii	Authority to sign an attestation on a document to which the Seal of the University is fixed, pursuant to a resolution of the Council and in accordance with By-Law 5.2	<a href="#">University Seal and Signing Documents Rule</a>	6
9Ai	Vice Chancellor and Chief Executive Officer		Authority to sign deeds, agreements and other documents on behalf of the University	<a href="#">University Seal and Signing Documents Rule</a>	12
7Piv	University Secretary		Authority to keep a register of the use of the Seal of the University	<a href="#">University Seal and Signing Documents Rule</a>	9
7Piv	University Secretary		Authority to provide high level governance and assist/support/guidance to the University Chancellor, Chair of Academic Board, Council, Council Committees and Boards and Council members	<a href="#">University Secretary Rule</a>	4b-e,j(ii)
7Piv	University Secretary		Authority to act as main point of contact with the State Minister for Education, relevant State Education Departments, Tertiary Education Quality Standards Agency, and officers of relevant Commonwealth Departments, in respect of governance compliance issues and Council resolutions which require notification to, or action by, the Minister or Departments	<a href="#">University Secretary Rule</a>	4k(i)
7Piv	University Secretary		Authority to maintain custody of and control use of University Seal	<a href="#">University Secretary Rule</a>	4m(i)
7Piv	University Secretary		Authority to act as Returning Officer for Council and other elections	<a href="#">University Secretary Rule</a>	4n(i)-(ii)
7Piv	University Secretary		Authority to maintain members' registers for Council and its Committees/Boards	<a href="#">University Secretary Rule</a>	4n(v)
7Piv	University Secretary		Authority to maintain Council delegations	<a href="#">University Secretary Rule</a>	4p(i)
7Piv	University Secretary		Authority to act as the University's Policy custodian	<a href="#">University Secretary Rule</a>	4p(ii)
7Piv	University Secretary		Authority to publish, maintain and manage amendments to the University of New England Act, By-Laws and Rules.	<a href="#">University Secretary Rule</a>	4p(iii)
7Piv	University Secretary		Authority to discharge the University's responsibilities under relevant policy and Information access legislation	<a href="#">University Secretary Rule</a>	4q(i)
7Piv	University Secretary		Authority to prepare and lodge the University's Annual Report and responsibility for the University's Records and Archives management	<a href="#">University Secretary Rule</a>	4r(i)
7Piii	Chief Legal & Governance Officer	10Pii, 9Ai, 7Aiv, 10Pi	Authority to sign an attestation on a document to which the Seal of the University is fixed, pursuant to a resolution of the Council and in accordance with By-Law 5.2	<a href="#">University Seal and Signing Documents Rule</a>	6
7Aiv	Chair, Academic Board	10Pii, 9Ai, 10Pi, 7Piii	Authority to sign an attestation on a document to which the Seal of the University is fixed, pursuant to a resolution of the Council and in accordance with By-Law 5.2	<a href="#">University Seal and Signing Documents Rule</a>	6