University of New England STATEMENT OF AUTHORSHIP

On each occasion that a researcher applies for a research grant any prior research involving other researchers related to that project must be formally declared and attributed. If there is no, or inadequate provision in the grant application for the attribution and acknowledgement of the prior contribution of others to the research then this form must be filled out, signed and submitted with a copy of the grant application to the Research Services Office If, for any reason, one or more researchers are unavailable or otherwise unable to sign the statements, the Head of School or Research Centre may sign on their behalf, noting the reason for their unavailability. Heads of Schools or Research Centres must keep copies of these statements in School files.

Definition of Authorship

Authorship means substantial participation, where all the following conditions are met:

- (a) conception and design, or analysis and interpretation of data, and
- (b) drafting the article or revising it critically for important intellectual content, and
- (c) final approval of the version to be published.

An author's role in a research output must be sufficient for that person to take public responsibility for at least part of the output in that person's area of expertise. No person who is an author, consistent with this definition, must be excluded as an author without their written consent.

| Responsible | or | principal | author(s): |
|---|--------------------|----------------------------------|-----------------------|
| Schools(s): | | | |
| Institution(s): | | | |
| Authorship (refer to defi | inition given abov | e) | |
| The authors of the paper | entitled: | | |
| | | | |
| | | | |
| submitted to: | | | |
| | | | |
| on are the undersigned and there are no other authors. | | | |
| | | | |
| NAME | | SCHOOL | SIGNATURE |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| Statement by the respons | sible or principal | author(s):- | |
| I am/we are the responsi I am/we are authorised to otherwise unable to sign | o sign this statem | ent on behalf of any co-author v | who is unavailable or |
| SIGNED: | | Dated: | |

University of New England

LOCATION OF DATA

On each occasion that research is made public the forms "Statement of Authorship" and "Location of Data" must be filled out, signed and lodged with the Head of the School or Research Centre of which the principal researcher is a member. If, for any reason, one or more co-authors are unavailable or otherwise unable to sign the statements, the Head of School may sign on their behalf, noting the reason for their unavailability. Heads of Schools or Research Centres must keep copies of these statements in School files.

Wherever possible, original data should be retained in the School in which they were generated. Data on which publications are or will be based are retained, or their location recorded, not materials. Data should be safely held for as long as readers of publications might reasonably expect to be able to raise questions that require reference to such information. This should be at least five years. Where it is impossible or impracticable to hold data, a written indication of the location of the data or key information regarding the location (e.g. the way in which the data were called up from a limited-access database), must be kept in the School. The location of the researcher's diary may be sufficient if the key information is recorded in it.

The primary data on which the paper is based are: