

|                                       |            | Up to \$250, 000 and low risk  | \$250,000 to \$2M or high risk   | Over \$2M whatever the risk   |
|---------------------------------------|------------|--|--|---|
| Business Requirements                 | Endorse    | Business   | Category Managers in Strategic Procurement   | Category Managers in Strategic Procurement  |
|                                       | Approve    | Business   | Business   | Director/Head of School level in the business   |
| Procurement Plan / Sourcing Strategy  | Endorse    | Business   | Business   | Director/Head of School level in the business   |
|                                       | Approve    | Business unless exemption required then Category Managers in Strategic Procurement | Category Managers in Strategic Procurement unless exemption required then Director Strategic Procurement | Director Strategic Procurement unless exemption required then Chief Financial Officer |
|                                       | For noting | N/A  | N/A  | Tender Committee  |
| Evaluation Plan                       | Endorse    | Business   | Business   | Director/Head of School level in the business   |
|                                       | Approve    | Business   | Category Managers in Strategic Procurement   | Category Managers in Strategic Procurement  |
| Go to market documents                | Endorse    | Business   | Business, Legal Services   | Business, Legal Services  |
|                                       | Approve    | Business   | Category Managers in Strategic Procurement   | Category Managers in Strategic Procurement  |
| Sourcing Outcome                      | Endorse    | Business   | Business   | Business  |
|                                       | Approve    | Business   | Category Managers in Strategic Procurement   | Director Strategic Procurement  |
| Approve implementing sourcing outcome | Endorse    | Business   | Business   | Business  |
|                                       | Approve    | Appropriate financial delegate as per financial delegation policy                  | Appropriate financial delegate as per financial delegation policy  | Tender Committee  |
|                                       | For noting | N/A  | Tender Committee   | N/A   |
| Contracts                             | Endorse    | Business   | Business, Category Managers in Strategic Procurement   | Business, Category Managers in Strategic Procurement                                  |
|                                       | Approve    | Legal Services   | Legal Services   | Legal Services  |
|                                       | Sign       | Appropriate financial delegate as per financial delegation policy                  | Appropriate financial delegate as per financial delegation policy  | Appropriate financial delegate as per financial delegation policy                     |